



James I Gibson E.S. PTO Minutes

April 14th, 2016 at 6pm

In attendance:

Heather Vincent

Regina Honey

Leslie Touvell

Melissa Helmink

Kristian Ryerson

Daniel and Veronica Gutierrez

Ed and Rebekah Johnson

Monika Henn

Lacey Miller

- Introductions of those in attendance.
- Current bank statement, budget and minutes were passed around for all to view and for the board members to sign.
- By-laws were approved and passed around.
- Teacher Appreciation Week - The PTO will be sponsoring Jamba Juice smoothies on May 4th. May 2nd - will be a salad lunch with desserts. Melissa Helmink will email the membership to ask for donations to this lunch.
- Spring Carnival - The PTO is going to mimic last years carnival as it was successful. Carnival games, food, shaved ice as well as specialty items such as face painting, balloon design, hair painting, cake walk and photo booth. Ed Johnson and Leslie Touvell will be chairing and cooking the food. Items will be cheeseburgers, hotdogs, pulled pork sandwiches and walking tacos. Concession foods will be cotton candy, popcorn and water and soda.
- Volunteers - Rebekah Johnson has estimated a need for around 72 volunteers so as to give all parents time with their children. Rebekah has made a VolunteerSpot event for people to sign up online which the link will be added to all flyers regarding the carnival.

Melissa Helmink has reached out to the GVH Key Club and they have agreed to help. They are currently signing up students and will be in touch. Student Council for Greenspun will be contacted as well. It was decided that every volunteer will get a complimentary book of 6 coupons to use for carnival games.

- Ed Johnson has found a new D.J. that is less expensive and more interactive with the kids. He is working on hiring him for the carnival.
- The 50/50 raffle will be happening at the carnival.
- Rebekah Johnson is still waiting to see if the printing for carnival signs will be free through her contact.
- Announcements for VolunteerSpot at morning ceremonies, email both PTO membership and whole school through Kristian and robo text through Kristian. A hard copy volunteer sheet will also come home in backpacks. Large poster signs to be hung up in lobby of school.
- The Spring Carnival flyer will be out next week as well as cake donations and volunteers needed flyer.
- PTO will request 2 district security through Sharon.
- Vendor will bring generators and Ed will use the school's grill.
- PTO is looking to have local businesses "sponsor" a carnival game instead of renting them each year. It is less expensive to buy them instead of renting. Homemade carnival games would also be acceptable.
- May 31st - Yearbook signing party, one hour. Parent chaperones needed. Melissa will email membership. PTO will provide some sort of refreshments.
- Nominating Committee for 2016-2017 board positions is Ed and Rebekah Johnson and Jessica Robinson. Melissa will email PTO membership about open positions and a description of all positions as well as contact emails for the committee.
- The PTO would like to implement Wish Lists for administration and staff. A form will be made and anyone may fill out.
- District budget cuts are really affecting our school. They are in need of a new commercial copy machine. Sharon will let the PTO know of the cost.

- The board will have a position of Reading Coordinator next year. This person will schedule parent volunteers to read for an hour every day with kinder and 1st grade students.
- Gibson Summer Program - Teachers are nominating students. They are allowing for 80 students and it is academic and art based.
- PTO has been brainstorming on ways to engage and commit more parents. A website was discussed and Kristian stated our tech specialist was updating our school's website and it includes a PTO tab. Regina Honey is starting and moderating a closed FaceBook group for Gibson PTO. All of the PTO documents will be readily available for anyone to see.
- A Gibson PTO landing page was also discussed. It's purpose would be to capture the email addresses of the parents wanting to receive PTO emails. Brad Helmink will research and potentially build the landing page. A vinyl banner for the back gate and a stick in the ground sturdy sign for the "kiss and go" area with FB group and landing page information was also discussed.
- The Volunteer "Thank You" Mixer is scheduled for May 11th. The PTO is still planning and will email invites out soon.

Secretary_____ Date of Approval_____