
August 4, 2016 at 7:15pm

In Attendance:

Melissa Helmink

Daniel Gutierrez

Jillian Meuse

Audra Barnum

Kathy Paramo

- The table is discussing Meet and Greet. Jillian is spearheading the set-up. She would like to funnel parents through MP room, so we will ask front office to lock the main school doors. She will need 3 tables. She is making a banner as well as one of the 3 event tri-fold project boards advertising Boo Hoo/Yahoo. Audra will be making the Trunk or Treat tri-fold and Melissa will make the Spaghetti Dinner tri-fold. Melissa will ask either Regina or Heather to do the "What is PTO" tri-fold. Each tri-fold will have details about that particular event clear and easy to read and a few pictures from the prior year. Jillian would like one PTO member who is well informed of the events to stand at each tri-fold and be available to answer any questions. The set-up idea is two tri-folds on two different table as well as sign up,"to be contacted later regarding this event" sheets for each event. A third table will hopefully be set-up in the middle of those two and will have the cash box, membership sign up sheets and additional PTO members. All PTO members should wear their shirts. As treasurer, Jillian will get the cash from the bank and bring it to the event. Jillian is making a welcome banner and has also made a flyer for the Kinder "Boo Hoo/Yahoo Breakfast".
- Kathy will make 100 copies of the Kinder flyer and bring those to the Meet and Greet. These flyers will be handed out to any kinder parent that comes by.
- The Kinder "Boo Hoo/Yahoo Breakfast" will hopefully be held in the "Habits Hideaway" near the kinder playground. The table discussed that this will probably be the best place as it will be hot and it is shaded. Jillian is making the banners. PTO is requesting 3 tables. The Boo Hoo table will have tissues and pastries, the Yahoo table will have horn blowers and pastries and the third table will have coffee, juice and water. We will have PTO membership sign up sheets available as well. Everyone at the table is hopeful that all active PTO members will be available to help at both events. They should not be longer than an hour and a half committment time. *Meeting Adjourned

Secretary_____Date_____

