



James I Gibson E.S. PTO Minutes

June 14, 2016 at 9:25am

In Attendance:

Heather Vincent

Regina Honey

Melissa Helmink

- The table is discussing the open treasurer position. Jillian Meuse is willing to take that position and is the only person able per our by-laws. Heather is going to call today and confirm her spot.
- Audra Barnum would like to chair Muffins with Mom and Donuts and Dads. She is also considering the Literacy Coordinator. Heather will reach out.
- Melanie Munsell would like to chair Marketing as well as helping with Trunk or Treat, Spaghetti Dinner and Yearbook photography. Heather will reach out.
- The PTO is going to ask Daniel Gutierrez and Kathy Paramo to co the Literacy Coordinator.
- The PTO will reach out to Monika Henn about chairing the Room Parent Coordinator.
- Melissa is going to send a letter to The Olive Garden, Gaetano's, Carrabba's and other local pasta places this month requesting a catered dinner donation for our Spaghetti Dinner (Membership Drive)
- Insurance will be re-newed in September. PTO is discussing buying financial software possibly through PTO Today, but will look into other options as well.
- Non-Profits.org(?) give free web hosting and fully functioning website. Melissa and Brad will look into that this summer.
- Grant Program - 5th grade McDonald's Night should be a sponsorship that PTO needs to reflect on our taxes. Where did the \$1,526.52 go from this event?
Regina has made a form for teachers to fill out regarding the programs in their

Classrooms or in the clubs.

- What does Watch Dog Program entail?

Adjourned

Secretary _____ Date of Approval _____