



James I Gibson E.S. PTO Minutes

March 14, 2017 at 8am

In attendance:

Melissa Helmink (Secretary)

Heather Vincent (President)

Regina Honey (Vice President)

Jillian Meuse (Treasurer)

Kristian Ryerson

Sharon Palmer

Brandy Falcone

Tony Klemencic

Kathy Paramo

Debbie Goodman

Daniel Gutierrez

Monika Henn

- The Title 1 plan has been approved. After buying teaching units for next year the school has a working budget of \$29,500.
- A \$10,000 leadership grant has become available, so some of the teachers will be applying for that.
- As of March, the school has a surplus of 1 teacher.

- There has been no activity with the banking other than reimbursement checks. All present reviewed and signed off on the current statement.

- Muffins with Mom, March 16, 7:15AM - Debbie Goodman and Daniel Gutierrez have everything set up. The library will be having a book fair at the same time.

- Yard Sale fund-raiser for the Leal's. Collaborate with Estes McDoniel. Gibson PTO members will reach out to Estes PTA. Will need to pay facility fee. Will need to check the city calendar for competing events. Debbie Goodman will work with Mrs. Leal's class on a project they can be apart of....Lemonade, Muffins, coffee as some ideas.

- Spring Carnival - Rebekah's working on a \$2,500 budget. Rebekah has reserved the inflatable. It was decided to do food trucks with a kick back percentage instead of making our own. Charging a small fee for carnival entrance was agreed on for this year. Price to be decided. There will be a silent auction at the carnival. Fund-raising committee will be working on getting donations and planning.
- A nominating committee was established by Becky Nocon and Kristian Ryerson. Sharon Palmer is the school representative and the parent making up the committee are as follows: Audra Barnum, Kathy Paramo, Virginia Hill, Elizabeth Hodges, Tiffany Lantow, and Mariam Ramadan.
- A flyer will be sent home with information on board positions and how to become nominated. The membership will vote on the nominated slate for 2017-2018.
- It was decided to amend the by-laws by eliminating the Events Coordinator position and add that responsibility to the Vice President position. Also, to eliminate the Recording Secretary position and add that responsibility to the Secretary position. An email advertising these changes to be voted on at the Muffins with Moms event on March 16th, 2017. Kristian made a motion for the email and vote on March 16th and Jillian seconded that motion. All present were in favor.
- Teacher Appreciation, May 1-5th - the PTO will gift the staff with Jamba Juice (smaller size) on Monday the 1st. A spa day for the staff was suggested. Chair massage, paraffin hand dips in Mrs. Goodman's room with oils and nice music on Wednesday the 3rd. Melissa Helmink will reach out to Lisa Moss and Esmeralda Miranda for their help. Brandy Falcone will donate the use of her diffusers and essential oils. A soup and salad lunch will be provided on Friday the 5th. An email will be sent out to the membership by Melissa by the 21st of April.

Meeting adjourned

Secretary _____ Date of approval _____