

Gibson Elementary PTO Meeting Minutes



March 10, 2015 6:00 pm

A meeting of the Gibson Elementary PTO was held at the school. Attendees included: Leslie Touvell, Sharon Palmer, Regina Honey, and Kristian Ryerson, Heather Vincent, Jillian Meuse.

Note from Principal Ryerson

Title Budget has been presented: There is a 15-20 million deficit that will affect staffing per latest memo. Plan to amend for tutoring services. Tutoring is paid through Title money, not school money. Review of budget plan: plan to get Smartboards in all rooms. Teacher Development days changed per union agreement.

Hope to involve PTO & parents to be more involved in literacy program and volunteer in k-1 rooms. Encourage parents to reach out to Ombudsman regarding Budget & staffing issues in school. Call 702-799-1016.

Upcoming Events

Muffins with Moms: Leslie will not be available. Bank card will be given to Heather. Melissa will make flyers for distribution. Board plans to walk up to other parents and hand out flyer to gain verbal commitment.

Teacher Appreciation Week: Smoothies went well last year. We will look for Jamba Juice deals and notify Sharon regarding specific day we want to do the smoothies.

Spring Carnival: Rebekah Johnson is Carnival Chair. We'll try to get student volunteers from GVHS & Grrenspun to work along with any parent & teacher volunteers. We will meet in a separate Carnival meeting on a day good for Rebekah and go over carnival plan prior to the next meeting.

Volunteer Mixer: On calendar for May 10th. 6:30-8 pm. We want to thank volunteers for hard work during year. This even has been added to our budget.

Membership

Discussion of how best to utilize parent members and to recruit volunteers throughout the year. We need a teacher liason to aid with pto-teacher involvement and to get feedback on teacher needs.

Banking & Budget

Bank statement for Jan & Feb were brought to meeting but time did not allow for review. The statements will be available for members to view if requested. We will review and sign at next meeting.

Non-profit & Tax status

All forms and fees have been submitted to State of Nevada for Incorporation as a Non-Profit entity. Application has been submitted to IRS for tax-exempt status as a 501(c)(3) Non-Profit along with \$400 fee. The fee should show up in next statement. We now need to follow IRS codes to remain compliant as a non-profit entity. We are waiting on official approval letter from IRS.

Discussion:

Storage solution for PTO. We need a designated space and an inventory of items we have already.

We need to discuss and post open positions for next year. Table to next meeting.

Bylaws have been updated to comply with IRS requirements. A few minor changes are in red. Approval will take place at next meeting when more of Board & general members are present. Changes needed to be made prior to IRS application submission. Once approved, they will be made available to everyone.

Next Meeting: General Membership April 14, 2016 at 6pm at Gibson

Secretary

Date of approval